



AUTOCAD DESIGNER 1

OUR FIRM

Jonathan T. Ricketts, Inc. is a Civil Engineering and Construction Management firm in Palm Beach Gardens, FL that has provided quality engineering and design services to our clients since 1990. Our firm services clients all throughout Florida and the southeast US, specializing in everything from design and permitting to expert witness testimony.

This is a family-owned company that prides itself on integrity, quality, and company culture. We understand the importance of a work-life balance and offer schedule flexibility to accommodate your family's needs during traditional work hours such as afternoon school practices for children or occasional family presence during the workday.

JOB DESCRIPTION

Due to the ever-increasing demand for our design and construction management services, we are seeking a highly motivated and experienced **AutoCAD Designer 1**. The ideal candidate is someone with a strong background in AutoCAD Civil 3D and ARC GIS. This person should have three to five years of civil design experience including paving grading, water, and sewer design. They must also be able to leverage the full set of tools within the AutoCAD environment including profiles, alignments, cross-sections, assemblies, corridors three dimensional surfaces, data shortcuts, styles, surfaces, and sheet set manager. Knowledge of surveying, legal descriptions, platting, TINs, Annotative text, and the use of RECAP is a plus along with the standard construction practices of FDOT. Must have the ability and the confidence to produce a full set of civil construction plans for projects such as residential, commercial, marinas, and golf courses. Our firm leverages the latest technology, so a love for learning and sharing that knowledge in a team environment is required.

RESPONSIBILITIES

- Create engineering drawings using AutoCAD (Civil 3D) for site development upgrades, new site builds, site layout, grading, landscape, and utility layout, including horizontal and vertical alignments.
- Track assigned tasks and prioritize accordingly.
- Read and analyze existing blueprints, construction drawings, field notes, as-builts, survey information, utility maps, plans, etc.
- Produce accurate design drawings promptly and efficiently
- Evaluate the design for constructability
- Research municipal databases for mapping information
- Assist team with troubleshooting on their specified project and effectively advise the rest of the team with any resolution or concern.

REQUIREMENTS

- Minimum 3-5 years civil design and drafting experience
- Proficiency with AutoCAD (Civil 3D) and ARC GIS
- Ability to produce a full set of civil construction plans
- Ability to read and comprehend technical drawings and blueprints
- Knowledge of surveying, legal descriptions, platting, TINs, Annotative text, and the use of RECAP



REQUIREMENTS *(Continued)*

- Knowledge of the standard construction practices of FDOT
- Effective verbal and written communication skills.
- High level of ownership, accountability, and initiative.
- Strong organizational, analytical, and problem-solving skills.
- An openness to change including learning new technologies and adapting to a new working environment.

DESIRED

- BA/BS in Construction Management, Architectural Design, or similar field.
- Proficiency in Microsoft Office
- Experience managing multiple clients simultaneously

BENEFITS

- Competitive salary
- Flexible schedule
- Premium health, dental, and vision insurance options
- Employee Assistance Program
- Flexible Spending Plans
- Simple IRA (after 90 days)
- Paid & observed holidays
- Paid Time Off
- Team lunch outings
- Opportunity to deepen your expertise in a dynamic work environment
- Possibility for continued education, tuition reimbursement, and additional licensure

EQUAL OPPORTUNITY EMPLOYER

Jonathan T. Ricketts, Inc. is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to age, color, creed, gender, sex, genetic information, marital status, national origin, race, religion, protected veteran status, sexual orientation, individuals with disabilities, or any other characteristic protected by law.

Job Type: Full-time

Pay: \$54,000.00 - \$85,000.00 per year, commensurate with experience.

****PLEASE DO NOT CALL OR WALK-IN IN RESPONSE TO THIS LISTING****

****ACCEPTING ONLINE APPLICANTS ONLY DUE TO COVID-19****

Apply on LinkedIn or send your resume to:

Carley Noerr, hiring manager

cnoerr@jtrinc.com