

Date of Advertisement: 8/27/2020

Job Title: Licensed Practical Nurse – Part-time

Location: Duval, Alachua, Marion, Palm Beach Counties

Position Description

The **LPN** functions under the supervision and guidance of the Registered Nurse Manager and participates in the Detention Center's multi-disciplinary, comprehensive medical team.

1. Reviewing the Department's standardized intake screening (JJIS Medical and Mental Health Screening Form) provided by the facility intake staff during the admission process for all youth.
2. Communicating by telephone regarding all identified acute and chronic medical concerns identified on the form and during the interview and assessment of the youth (including pregnancies) to the DHA/designee and scheduling youth for the next on-site physician/ APRN visit, or if appropriate, arranging immediate emergency services.
3. Conducting, reviewing and/or updating the Health-Related History on each youth, using the Department's standardized form, within ten calendar days of the youth's admission. The nurse will complete Suicide Risk Screening Instrument within twenty-four (24) hours of youth's intake, unless the Mental Health Clinical Staff person has already completed the Instrument
4. Assisting the JPO with obtaining a signed Authority for Evaluation and Treatment form from parents/guardians for the appropriate consent. All efforts to do so shall be noted in the individual healthcare record. The inability to obtain consent shall then be conveyed by the nursing staff to the Juvenile Probation Officer (JPO) in order to obtain a court order authorizing treatment.
5. Contacting the parent/guardian(s) when any medication is prescribed or changed. Such attempts/conversations shall be documented on the required Department Parental Notification Form.
6. The Provider shall conduct group sessions for youth on Psychotropic Medications with emphasis on why youth should remain compliant with prescribed medication.
7. Assisting the Psychiatric staff by completing the Parental Notification of Health-Related Care Form and mailing it along with page 3 of the Clinical Psychotropic Progress Note (CPPN) and The Acknowledgement of Receipt of CPPN within twenty-four (24) to forty-eight (48) hours by Certified Mail (with Return Receipt) to the parents/guardian to the address on record. Mailings will be at the expense of the Department. If the parent refuses to sign or is unavailable, then a court order must be pursued
8. Providing tuberculosis screening and testing upon intake following departmental procedures and protocols established by the DHA.
9. Ascertaining routine immunization status (through a thorough review of immunization and school records) and administering needed immunizations (including first HBV and Influenza, if applicable) per written order of the DHA and guidelines of the Centers for Disease Control and Prevention. Immunizations must be up-to-date.
10. Developing a written treatment plan for any youth with an acute or chronic health care problem. This shall include scheduled dates for follow up, consultation, Medical Alerts, etc. All youth with special needs, including pregnant youth, and youth with speech, mobility, or hearing disabilities, or youth with Medical Grades 4 or 5 shall have written treatment plans.
11. Conducting daily sick call according to Departmental requirements.
12. Providing Department required health education to youth on an individual and/or group basis.
13. Providing basic prenatal care and health education to pregnant youth.

14. Arranging for care of any emergency dental needs through the facility-designated dentist or hospital emergency room. Ensuring that referrals for emergency dental care are accomplished in an effective and timely manner. Utilizing on-site protocols for dental emergencies while awaiting transfer to an emergency dentist.
15. Providing one-to-one health education on specific medications and chronic and acute health conditions to youth.
16. Arranging for appropriate follow-up care of health conditions identified during the youth's admission and during the youth's stay at the facility. This shall include communication with the youth's parent/guardian or the Residential facility that the youth is transferred to, utilizing the Health Discharge Summary Transfer Note. Attempting (with documentation) to access all prescriptions and medications from the parent/guardian, community provider, or previous facility, as the case may be.
17. Administering medications and treatments during the work schedule.
18. Communicating all medication needs for those hours where medications are to be provided by appropriately trained non- licensed detention staff.
19. Monitoring Medication Administration Records (MARs) weekly to ensure that medications provided by the non-licensed program staff through assisting youth with self-administration are provided as prescribed.
20. Ensuring that required laboratory values are documented for those medications that require such monitoring.
21. Requesting and processing all orders for medical supplies to maintain the inventory.
22. Performing shift-to-shift narcotic counts.
23. Keeping an inventory of needles and sharps at intervals determined by Department policy.

Qualifications

The requirements listed below are representative of the knowledge, skill, and/or ability required.

Ability to assess, plan, implement and evaluate nursing care according to individual needs.

Must demonstrate an understanding of clinical risk.

Must demonstrate consistent professional conduct and meticulous attention to detail.

Must possess excellent verbal and written communication skills as well as excellent interpersonal skills with patients, staff, and other health care and safety professionals.

Familiarity with EMR systems a plus.

EDUCATION and/or EXPERIENCE

An active and clear Florida license

Current Florida LPN license required in accordance with Chapter 464, Florida Statutes.

Current Basic Life Support/First Aid (BLS) certification is required.

Prefer one year of experience in corrections, mental health or substance abuse.

Where to Send Resume's

Send resumes to Karen Battle at kbattle@camelotcommunitycare.org

Camelot Community Care is an equal opportunity employer and drug free workplace.