

Appendix 1

[Insert Letterhead or school crest here]

Assumption of Risk and Waiver of Liability Relating to COVID-19

The novel coronavirus (“COVID-19”) has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly through person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people. [NAME OF SCHOOL] has put in place preventative measures to reduce the spread of COVID-19; however, we cannot guarantee that you or your child(ren) will not become infected with COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending programs offered by the school and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at the school may result from the actions, omissions, or negligence of myself and others, including, but not limited to, staff , coaches, volunteers, and program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)’s attendance at any school sponsored programming (“Claims”). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless [NAME OF SCHOOL] and the Diocese of Palm Beach, and all of their current, former, and future agents, representatives, members, religious and employees and affiliated entities (collectively, “the Diocese”) of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of the Diocese, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any school program.

Signature of Parent/Guardian

Date

Print Name of Parent/Guardian

Name of Student

Appendix 2



SELF-SCREENING CHECKLIST

Name: _____

Date: _____ Mobile Number: _____

School: _____ Temperature: _____

The health and well-being of the school community members are of the utmost importance and the school is taking measures to maintain a safe environment. This self-screening checklist should be reviewed daily by employees and by parents on behalf of their child(ren). If you have a temperature over 100.3 F, any of the symptoms listed below, or answer yes to either question, please return home for your safety and the safety of others. Thank you for your prayerful care of God's people.

Are you showing any of the following symptoms listed by the CDC related to COVID-19?

- Cough
- Shortness of breath or difficulty breathing
- Chills
- Fatigue
- Muscle pain or body aches
- Headache
- Sore throat
- Loss of taste or smell
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- Feeling feverish or a measured temperature higher than 100.3 degrees

Have you had known close contact with a person who is lab-confirmed to have COVID-19, as defined by the CDC or is exhibiting symptoms and awaiting test results?

- Yes
- No

Have you had been tested or had a positive lab-confirmed diagnosis of COVID-19 in the last 14 days?

- Yes
- No

Appendix 3

From CDC Website:

Cleaning and disinfecting your building or facility if someone is sick

- **Close off areas** used by the person who is sick.
 - Companies do not necessarily need to close operations, if they can close off affected areas.
- **Open outside doors and windows** to increase air circulation in the area.
- **Wait 24 hours** before you clean or disinfect. If 24 hours is not feasible, wait as long as possible.
- Clean and disinfect **all areas used by the person who is sick**, such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, keyboards, remote controls, and ATM machines.
- [Vacuum the space if needed](#). Use vacuum equipped with high-efficiency particular air (HEPA) filter, if available.
 - Do not vacuum a room or space that has people in it. Wait until the room or space is empty to vacuum, such as at night, for common spaces, or during the day for private rooms.
 - Consider temporarily turning off room fans and the central HVAC system that services the room or space, so that particles that escape from vacuuming will not circulate throughout the facility.
- Once area has been **appropriately disinfected**, it **can be opened for use**.
 - **Workers without close contact** with the person who is sick can return to work immediately after disinfection.
- If **more than 7 days** since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.
 - Continue routine cleaning and disinfection. This includes everyday practices that businesses and communities normally use to maintain a healthy environment.

Appendix 4



Catholic Schools
Diocese of Palm Beach

**REENTRY PLAN FOR DIOCESE
OF PALM BEACH
HIGH SCHOOL ATHLETIC
DEPARTMENTS**

Introduction

The virus that causes COVID-19 can infect people of all ages. Research from the Centers for Disease Control, among others, has found that while children do get infected by COVID-19, relatively few children with COVID-19 are hospitalized. However, some severe outcomes have been reported in children, and a child with a mild or even asymptomatic case of COVID-19 can spread the infection to others who may be far more vulnerable. While it is not possible to eliminate all risk of furthering the spread of COVID-19, the current science suggests there are many steps schools can take to reduce the risks to students, coaches, and their families significantly.

The virus that causes COVID-19 can be spread to others by infected persons who have few or no symptoms. Even if an infected person is only mildly ill, the people they spread it to may become seriously ill or even die, especially if that person is 65 or older with pre-existing health conditions that place them at higher risk. Because of the hidden nature of this threat, everyone should rigorously follow the practices specified in these protocols, all of which facilitate a safe and measured reopening of Florida. The virus that causes COVID-19 is still circulating in our communities. We should continue to observe practices that protect everyone, including those who are most vulnerable.

Utilizing this information given by these agencies and overserving the implementation of these guidelines by administration, coaches, and staff, we feel that an appropriate date for reentry of our athletic departments and athletic teams is Monday June 8th, 2020 or later based on individual school needs.

Please note that the “phases” referenced in this document are those outlined by the National Federation of High School Sports and not necessarily those outlined by the state of Florida. Each phase is a total of 14 days.

The principal and athletic director will regularly review and comply with county and local guidance related to sports programs and COVID-19, as phases may vary from county to county within the diocese.”

Pre-Workout Screenings

Self-screen

- Coaches and staff should self-screen for COVID-19 symptoms before coming onto campus.
- Students should self-screen before playing in an outdoor sport for any of the following, new or worsening signs or symptoms of possible COVID-19:
 - Cough
 - Shortness of breath or difficulty breathing
 - Chills
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat
 - Loss of taste or smell
 - Diarrhea
 - Feeling feverish or a measured temperature greater than 100.3 degrees Fahrenheit
 - Known close contact with a person who is lab confirmed to have COVID-19
 - Underlying medical conditions that may increase the risk of severe illness from COVID-19 for individuals of any age.
 - People 65 years and older
 - People who live in a nursing home or long-term care facility
 - People of all ages with underlying medical conditions, particularly if not well controlled, including:
 - People with chronic lung disease or moderate to severe asthma
 - People who have serious heart conditions
 - People who are immunocompromised (Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications)
 - People with severe obesity (body mass index [BMI] of 40 or higher)
 - People with diabetes
 - People with chronic kidney disease undergoing dialysis
 - People with liver disease

Pre-Workout School Cleanings

Adequate cleaning schedules have been created and implemented for all athletic facilities to mitigate any communicable diseases.

- Prior to an individual or groups of individuals entering a facility, hard surfaces within that facility should be wiped down and sanitized (chairs, furniture in meeting rooms, locker rooms, weight room equipment, bathrooms, athletic training room tables, etc.).
- Individuals should wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating in workouts.
- Hand sanitizer should be plentiful and available to individuals as they transfer from place to place.
- Weight equipment should be wiped down thoroughly before and after an individual's use of equipment.
- Appropriate clothing/shoes should be worn at all times in the weight room to minimize sweat from transmitting onto equipment/surfaces.
- Any equipment such as weight benches, athletic pads, etc. having holes with exposed foam should be covered.

Pre-Workout Screenings on School Grounds

Phase 1

- **All coaches and students** should be screened for signs/symptoms of COVID-19 prior to a workout.
- **Screening includes a temperature check.**
- Responses to screening questions for each person should be recorded and stored so that there is a record of everyone present in case a student develops COVID-19 (see attached document for paperwork).
- Any person with positive symptoms reported should not be allowed to take part in workouts and should contact his or her primary care provider or other appropriate health-care professional.
- Vulnerable individuals should not oversee or participate in any workouts during Phase 1.

Phase 2

- **All coaches and students** should be screened for signs/symptoms of COVID-19 prior to a workout on Monday of that workout week.
- **Screening includes a temperature check.**
- Responses to screening questions for each person should be recorded and stored so that there is a record of everyone present in case a student develops COVID-19 (see attached document for paperwork).
- Any person with positive symptoms reported should not be allowed to take part in workouts and should contact his or her primary care provider or other appropriate health-care professional.
- Vulnerable individuals should not oversee or participate in any workouts during Phase 2.

Phase 3

- Any person who has had a fever or cold symptoms in the previous 24 hours should not be allowed to take part in workouts and should contact his or her primary care provider or other appropriate health-care professional.
- A record should be kept of all individuals present.
- Vulnerable individuals can resume public interactions, but should practice physical distancing, minimizing exposure to social settings where distancing may not be practical, unless precautionary measures are observed.

Structure & Procedures for All Workouts

Attendance is **OPTIONAL in all phases.**

Group Sizes Based on Phases

Phase 1

- During workouts, schools must have at least one staff member per 10 students in attendance to ensure appropriate social distancing, hygiene, and safety measures are implemented.
- Individuals may engage in outdoor sports, provided that the sports do not include contact with other participants.
- No more than eleven individuals should be in an enclosed area together regularly, for example as a class group. This includes coaches, staff, and students.

Phase 2

- No gathering of more than 10 people at a time inside. Up to 50 individuals may gather outdoors for workouts.

Phase 3

- Gathering sizes of up to 50 individuals, indoors or outdoors.

Grouping & Movement

- Schools should consider having students remain with a single group to minimize the number of students and staff that must isolate if a case is confirmed.
- Workouts should be conducted in “pods” of students with the same 10 students always working out together. This ensures more limited exposure if someone develops an infection.

- Whenever possible and developmentally appropriate, there should be no group or pairs work that would require students to regularly interact within six feet.
- Whenever possible, students, teachers, and staff should maintain consistent groupings of people, to minimize virus spread in the school.

Facilities

Hydration

- All students shall bring their own water bottle. Water bottles must not be shared.
- Hydration stations (water cows, water trough, water fountains, etc.) should not be utilized.

Distancing

Phase 1

- There should be no shared athletic equipment (towels, clothing, shoes, or sports specific equipment) between students.
- Students should wear their own appropriate workout clothing (do not share clothing) individual clothing/towels should be washed and cleaned after every workout.
- Individual drills requiring the use of athletic equipment are permissible, but the equipment should be cleaned prior to use by the next individual.
- Resistance training should be emphasized as body weight, sub-maximal lifts and use of resistance bands.
- Free weight exercises that require a spotter cannot be conducted while honoring social distancing norms. Safety measures in all forms must be strictly enforced in the weight room.
- Students may not be given access to locker rooms or shower facilities.

Phase 2

- If meeting rooms are used, there must be a minimum distance of 6 feet between each individual at all times.
- Students may not be given access to locker rooms or shower facilities.
- There must be a minimum distance of 6 feet between each individual at all times. If this is not possible indoors, then the maximum number of individuals in the room must be decreased until proper social distancing can occur. Appropriate social distancing will need to be maintained on sidelines and benches during practices. Consider using tape or paint as a guide for students and coaches.

Phase 3

- When not directly participating in practices or contests, care should be taken to maintain a minimum distance of 3 to 6 feet between each individual. Consider using tape or paint as a guide for students and coaches.
- When feasible and appropriate, it is preferable for students to gather outside rather than inside, because of likely reduced risk of virus spread outdoors.
- If more than one group is using a shared space that is large enough to allow for students in all groups to be six feet apart, then multiple groups of individuals can be in the space together. However, each group must be separated from the other by an empty space of at least 30 feet.
- The groups should not combine for activities at any time.
- All surfaces in workout areas must be thoroughly disinfected throughout the day.

Phase 2 & Phase 3

- Maximum lifts should be limited and power cages should be used for squats and bench presses. Spotters should stand at each end of the bar.
- Students, coaches, and staff should also wash hands or use hand sanitizer after they have touched something another person recently touched. Students should be instructed in good handwashing techniques and given frequent opportunities to wash their hands.
- Students should engage in supervised handwashing for at least 20 seconds at least two times each day, in addition to being encouraged to wash hands after using the restroom and before eating.
- Consistent with the actions taken by many organizations across the state, consider having all employees wear cloth face coverings (over the nose and mouth). If available, employees should consider wearing non-medical grade face masks.

Post Workout Procedures

All Phases

- Students must be encouraged to shower and wash their workout clothing immediately upon returning to home.
- All surfaces in workout areas must be thoroughly disinfected at the end of each day.
- Implementation of janitorial checklists of certain cleaning duties.

- Campuses should institute more frequent cleaning practices, including additional cleaning by janitorial staff, as well as provide the opportunity for children to clean their own spaces before and after they are used, in ways that are safe and developmentally appropriate. Arrange for additional cleaning and disinfecting of surfaces that are touched in common throughout the day. Arrange for cleaning of classrooms between different class groups if the same room will be used by multiple class groups. This would include objects such as door handles, common tables/desks, and high touch devices such as shared laptops or tablets. The CDC has provided guidance on cleaning community buildings to prevent COVID-19 spread.

Appendix 5



COVID-19 DECISION TREE – EMPLOYEES

- Possible COVID-19 Symptoms**
- Fever (Over 100.3°F)
 - Loss of smell or taste
 - Cough
 - Muscle aches
 - Sore throat
 - Shortness of breath
 - Chills
 - New or unusual headache
 - Nausea, vomiting, diarrhea or loss of appetite

YES SYMPTOMS



- EMPLOYEE WILL**
1. Notify Dept. Manager and HR and **stay home** or if at work, **go home**
 2. Contact physician and follow medical care and advice
 3. Coordinate with HR to obtain COVID-19 Test per DPB protocol
- HUMAN RESOURCES WILL**
1. Coordinate with employee to obtain COVID-19 Test per DPB protocol
 2. Work with employee to determine contact tracing

NO SYMPTOMS



Is Employee aware of someone who has been diagnosed with or tested positive for COVID-19 with whom they may have been in contact

- Yes, there was direct physical or close contact (less than 6 feet) for 10 minutes or more where neither party was using face masks or coverings**
- EMPLOYEE WILL**
1. Notify Department Manager and HR and **coordinate with HR to obtain a COVID-19 Test** per DPB protocol
 2. **Stay home** and monitor by checking for fever and symptoms
 3. Follow directives for “If Employee Tests Positive” or “If Employee Tests Negative”
- HUMAN RESOURCES WILL**
1. Coordinate with employee to obtain COVID-19 Test per DPB protocol
 2. Work with employee to determine contact tracing

- Yes, there was non-close contact (greater than 6 feet) and/or the contact lasted less than 10 minutes**
- EMPLOYEE WILL**
1. Self-monitor by checking for fever and symptoms.
 2. Continue practicing social distancing and good hygiene
 3. Follow directives for “YES SYMPTOMS” if symptoms appear
- HUMAN RESOURCES WILL**
1. No specific action is needed

- No, the employee is unaware of any contact with someone who is known to be infected or diagnosed with COVID-19**
- EMPLOYEE WILL**
1. Continue practicing social distancing and good hygiene
- HUMAN RESOURCES WILL**
1. No specific action is needed

If Employee Tests **Positive**

- EMPLOYEE WILL**
1. Notify Human Resources of the result
 2. Continue medical care as instructed
 3. Return to work **only** after: **72 hours** have passed since **complete recovery** (No fever and improvement of respiratory symptoms) **AND** 12 days have passed since symptoms first appeared
- OR**
- 2 negative COVID-19 Tests** done at least 24 hours apart (copy of results to HR)

If Employee Tests **Negative**

- EMPLOYEE WILL**
1. Notify HR of result (printed copy of results to HR)
 2. Continue medical care as instructed
 3. Return to work **after 48 hours** have passed since recovery (No fever and general improvement of symptoms) **AND** negative test results

Appendix 6



COVID-19 DECISION TREE – STUDENTS

- Possible COVID-19 Symptoms**
- Fever (Over 100.3°F)
 - Loss of smell or taste
 - Cough
 - Muscle aches
 - Sore throat
 - Shortness of breath
 - Chills
 - New or unusual headache
 - Nausea, vomiting, diarrhea or loss of appetite

YES SYMPTOMS



- STUDENT WILL**
1. Notify administrator and **stay home** or if at school, student will be isolated and needs to be picked up within 60 minutes
 2. Contact physician and follow medical care and advice
 3. Coordinate with administrator to obtain COVID-19 Test per DPB protocol
- ADMINISTRATOR WILL**
1. Coordinate with student to obtain COVID-19 Test per DPB protocol
 2. Work with student to determine contact tracing

NO SYMPTOMS



Is student aware of someone who has been diagnosed with or tested positive for COVID-19 with whom they may have been in contact?



- Yes, there was direct physical or close contact (less than 6 feet) for 10 minutes or more where neither party was using face masks or coverings**
- STUDENT/PARENT WILL**
- Notify administrator and **obtain a COVID-19 Test** per DPB protocol
1. **Stay home** and monitor by checking for fever and symptoms
 2. Follow directives for “If Student Tests positive” or “If Student Tests Negative”
- ADMINISTRATOR WILL**
1. Coordinate with student to obtain COVID-19 Test per DPB protocol
 2. Work with student to determine contact tracing

- Yes, there was non-close contact (greater than 6 feet) and/or the contact lasted less than 10 minutes**
- STUDENT/PARENT WILL**
1. Self-monitor by checking for fever and symptoms
 2. Continue practicing social distancing and good hygiene
 3. Follow directives for “YES SYMPTOMS” if symptoms appear
- ADMINISTRATOR WILL**
1. No specific action is needed

- No, the student is unaware of any contact with someone who is known to be infected or diagnosed with COVID-19**
- STUDENT/PARENT WILL**
1. Continue practicing social distancing and good hygiene
- ADMINISTRATOR WILL**
1. No specific action is needed

If Student Tests **Positive**

- STUDENT/PARENT WILL**
1. Notify administrator of the result
 2. Continue medical care as instructed
 3. Return to school **only** after: **72 hours** have passed since **complete recovery** (No fever and improvement of respiratory symptoms) **AND** 12 days have passed since symptoms first appeared
- OR**
- 2 negative COVID-19 Tests** done at least 24 hours apart (provide copy of results to administrator)

If Student Tests **Negative**

- STUDENT/PARENT WILL**
1. Notify administrator of result (provide printed copy of results)
 2. Continue medical care as instructed
 3. Return to school **after 48** hours have passed since recovery (No fever and general improvement of symptoms) **AND** negative test results